



Committee Name: Career Education Committee
 Meeting Date: 03/13/23
 Meeting Chaired by: Christina Read/Adam Hathaway via Zoom
 Start time: 12:00 pm - End time 1 pm
 Minutes Prepared by: Yesenia Jimenez

Tri-Chair (3)	*Voting Members				Visitors Present
<input type="checkbox"/> Christina Read	<input type="checkbox"/> Deonne Kunkel Wu, AMC	<input type="checkbox"/> Sadie Ashraf, Counseling	<input checked="" type="checkbox"/> Bobby Nakamoto, Social Sci	<input checked="" type="checkbox"/> Thomas Dowrie, C. Senate	<input checked="" type="checkbox"/> Dave Vetrano
<input checked="" type="checkbox"/> Adam Hathaway	<input checked="" type="checkbox"/> Tim Harris, AMC	<input type="checkbox"/> Heather Oshiro, Counseling	<input checked="" type="checkbox"/> Alice Hale, Social Sci	<input checked="" type="checkbox"/> Jessica Vile, C. Senate	<input checked="" type="checkbox"/> Tami Washington
<input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> Tracey Coleman, ATB	<input type="checkbox"/> Gabe Chaparro, HKA	<input checked="" type="checkbox"/> Safiyyah Forbes, Sci Math	<input type="checkbox"/> Terra Lee, C. Senate	<input type="checkbox"/>
Ex Officio	<input checked="" type="checkbox"/> Jim Baum, ATB	<input checked="" type="checkbox"/> Kristina Perkins, HKA	<input checked="" type="checkbox"/> Tess Weathers/Daniel Quigley, Sci Math	<input checked="" type="checkbox"/> Na Liu, C. Senate	<input type="checkbox"/>
<input type="checkbox"/> Matthew Kritscher, VP Student Services	<input checked="" type="checkbox"/> Abigail Patton, APSS	<input type="checkbox"/> Tom DeWit, LA	<input type="checkbox"/> Patricia Molina, Special Progs	<input checked="" type="checkbox"/> Amelia Ngai, C. Senate	
<input type="checkbox"/> Dale Wagoner, VP Administrative Services	<input type="checkbox"/> Vacant, APSS	<input type="checkbox"/> Simon Abramowitsch, LA	<input type="checkbox"/> Brian Augsburg, Special Progs	<input checked="" type="checkbox"/> Nicole Albrecht, C. Senate	<input type="checkbox"/>
<input type="checkbox"/> Jamal Cooks, Interim VP Academic Services	<input type="checkbox"/> Vacant, SEIU	<input type="checkbox"/> Vacant, FA	<input type="checkbox"/> Vacant, Student Senate	<input type="checkbox"/> Vacant, Student Senate	<input type="checkbox"/>
Agenda Item	Information/Discussion			Action	
1. General Function 1.1 Welcome 1.2 Approval of Minutes from Feb. 13th	Tim Harris motioned to approve the minutes, Kristina Perkins seconded the motion. The motion passed with 1 abstention.			Approve minutes	

<p>2. Discussion/Action Items</p>	<p>Adam presented the results of ranking for the Emergent Funds. The order was ranked from highest to lowest and went as follows: Medical Assisting supplies, Career Coach, ADMJ field trip, ESYS equipment, Film event support and DIGM Computer labs.</p> <p>Adam then touched on the Advisory Requirements for all CE Programs. He mentioned that it is now required to provide an agenda sign in sheet, which can be requested through a participant’s report if done through ZOOM, as well as the minutes for that meeting. This documentation should go to Yesenia Jimenez, yjimenez@chabotcollege.edu. All of this should be posted on your programs website as well.</p> <p>Adam also mentioned that if you are requesting any CE funds, the request should be documented as suggested by your advisory, not just “the wants”. The Advisory Meeting should cover a review of your certificates/degrees, a review of your completion rates/success rates, a discussion of current labor needs, changes in industry that the college may need to address with new/changed curriculum, and any recommendations for changes to the program including any new/different equipment you should be training students with.</p> <p>Adam, Jim, Dave, Tim and Alice then gave their input on how their programs and departments do advisories and some of their success and areas for improvement.</p> <p>Daniel then asked the question of how to get more companies to attend and get involved in their advisory meetings and how to get their contact information, which Adam and Dave both answered as to how they gain attendance from various companies in their programs.</p> <p>Alice then asked when different departments do their advisory meetings to which Adam and Jim offered end of March or April for their programs.</p> <p>Tim Harris then stated a topic for future discussions could be internships and how to implement them with the new California law changes.</p>	
<p>Good of the Order</p>	<p>12:39 adjournment</p>	

--	--	--

Mission Statement

Chabot College is a dynamic, student-centered community college that serves the educational, career, job skill, and personal development needs of our community. We provide culturally responsive, revitalizing, and sustaining learning and support services driven by a goal of equity. Building upon students' strengths and voices, we empower students to achieve their goals and lead us towards an equitable and sustainable world.